



SCRUTINY BOARD (CITY DEVELOPMENT)

Meeting to be held in Civic Hall, Leeds on
Tuesday, 17th March, 2009 at 10.00 am

A pre-meeting will take place for ALL Members of the Board
in a Committee Room at 9.30 am

MEMBERSHIP

Councillors

R Pryke (Chair)	-	Burmantofts and Richmond Hill
C Beverley	-	Morley South
B Gettings	-	Morley North
R Harington	-	Gipton and Harehills
A Hussain	-	Gipton and Harehills
J Jarosz	-	Pudsey
M Lobley	-	Roundhay
R Procter	-	Harewood
N Taggart	-	Bramley and Stanningley
G Wilkinson	-	Wetherby
A Barker	-	Horsforth
J Matthews	-	Headingley
A Ogilvie	-	Beeston and Holbeck

Please note: Certain or all items on this agenda may be recorded on tape

**Agenda compiled by:
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A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> <p>No exempt items or information have been identified on this agenda.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstance shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p>	
6			<p>MINUTES OF LAST MEETING</p> <p>To receive and approve the minutes of the last meeting held on 10th February 2009.</p>	1 - 8
7			<p>PERFORMANCE REPORT QUARTER 3 2008/09</p> <p>To consider the attached report of the Head of Policy, Performance and Improvement presenting the key areas of under performance at the end of Quarter 3 (1st October to 31st December 2008).</p>	9 - 18
8			<p>CYCLING STRATEGY AND PLANS</p> <p>To consider the attached report of the Director of City Development which sets out the detail of the programmes being followed to develop the role of cycling within the city of Leeds, including the development of improved infrastructure and facilities.</p>	19 - 28
9			<p>SUSTAINABLE COMMUNITIES ACT</p> <p>To consider the attached report of the Head of Scrutiny and Member Development providing background information on the Sustainable Communities Act and its implications for Leeds.</p>	29 - 32

Item No	Ward/Equal Opportunities	Item Not Open		Page No
10			<p>CURRENT WORK PROGRAMME</p> <p>To consider the attached report of the Head of Scrutiny and Member Development regarding the Board's work programme, together with a copy of the Forward Plan of Key Decisions pertaining to this Board's Terms of Reference for the period 1st March to 30th June 2009 and the Executive Board Minutes of 13th February 2009.</p>	33 - 60
11			<p>DATE AND TIME OF NEXT MEETING</p> <p>To note that the next meeting of the Board will be held on 21st April 2009 at 10.00am with a pre-meeting for Board Members at 9.30am.</p>	

Agenda Item 6

SCRUTINY BOARD (CITY DEVELOPMENT)

TUESDAY, 10TH FEBRUARY, 2009

PRESENT: Councillor R Pryke in the Chair

Councillors C Beverley, B Gettings,
R Harington, J Jarosz, R Procter,
N Taggart, G Wilkinson, A Barker,
J Matthews and A Ogilvie

86 Late Items

In accordance with his powers under Section 100B(4)(b) of the Local Government Act 1972, the Chair admitted to the agenda two reports:

- Report of the Director of City Development to the 13th February 2009 Executive Board entitled '**City Centre Park**' (Minute No. 91 refers).
- Report of the Chief Highways Officer to the 13th February 2009 Executive Board entitled '**Leeds Flood Alleviation Scheme Design Vision and Guide**' (Minute No. 95 refers).

These reports had been unavailable at the time of the agenda despatch as their release to the Executive Board was not until after the despatch of the Scrutiny Board (City Development) agenda and reports. Both these reports had been circulated to Board Members prior to the meeting.

87 Declaration of Interests

Councillor Pryke declared a personal interest in respect of Agenda Item 11 'Leeds Flood Alleviation Scheme Design Vision and Guide' (Minute No. 95 refers) in his capacity as a member of the Yorkshire Regional Flood Defence Committee.

Councillor Matthews also stated in the interests of transparency, that he was a member of the North West (Inner) Area Committee which had referred the A660 Phase 1 Design and Cost Report dated 24th November 2008 to the Scrutiny Board (City Development) for discussion at its January meeting.

88 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors A Hussain and Lobley.

89 Minutes of Last Meeting

With regard to Resolution (b) of Minute No. 82, third bullet point, Councillor Pryke advised that he had not yet received information from Officers on all the city's Wards covered by **LEGI** schemes and would take this up with the department.

Draft minutes to be approved at the meeting
to be held on Tuesday, 17th March, 2009

RESOLVED – That, with the amendment to Resolution (b) of Minute No. 82, second bullet point to read ‘That the department respond directly to: ... Councillor Barker’s request for a meeting on LEGI.’, the minutes of the meeting held on 13th January 2009 be confirmed as a correct record.

90 Climate Change Strategy

The Sustainable Development Unit submitted a report providing Members with an opportunity to comment on the draft ‘Leeds Climate Change Strategy: Vision for Action’ prior to its submission to the Executive Board and full Council for approval.

The Chair welcomed to the meeting to present the report and respond to queries and comments from the Board, George Munson, Climate Change Officer and Tom Knowland, Head of Sustainable Development, both Sustainable Development Unit, City Development.

The Climate Change Officer presented the report and advised Members that:

- The strategy had taken two years to develop and was Leeds’ response to signing the **Nottingham Declaration** in June 2006.
- The strategy had been released for **consultation** in February 2008 and the draft attached to the report took into consideration the consultation responses received. The draft also took into account the current state of the economy and resources available from the Council and from external sources.
- The intention was that the strategy would be presented to the Executive Board in March and then Full Council in April 2009. It was planned that the final strategy document would be **published in May 2009**.

In brief summary, the following issues were raised and comments made by Members concerning the draft strategy:

- That the strategy be more specific with regard to **listing financial incentives** to install home energy efficiency measures.
- That the phrase ‘we need to shift the emphasis to **larger, more affluent households**’ be reworded to make it clearer that social housing was not being ignored but that it was with the larger more affluent households where the potential for greater carbon savings could be made.
- The **true cost** to the city of *not* creating a low carbon economy – Members were advised that the Council was working with the University of Leeds to ascertain the costs of action versus inaction and the results would be available within the next two years.
- **Independent measuring of Leeds’ ecological footprint** – Members were advised that the organisation Forum for the Future was a national charity that published an independent index of all large cities and towns in the UK.
- Publicity, education and **public relations** – Members were advised that an Environmental Communications Officer was to be recruited shortly.
- **Plans Panels** – Officers advised that advice on ecological impact was given on planning applications, however the climate change strategy

Draft minutes to be approved at the meeting
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would not have an effect on an individual planning application basis as planning law did not allow it.

- **Briefings**– Officers advised that briefings would be provided on climate change.
- Whether a climate change strategy was worth having – Members were advised that Leeds was competing against other cities. It needed to attract **investment** and therefore needed to be resilient to climate change and prepare for a low carbon economy. Having a strategy was therefore necessary to give a clear indication to partners that Leeds was committed to dealing with this issue.
- Whether the **resources** were available to make any difference – Officers advised that it was necessary for Leeds to have this strategy to show its partners that Leeds was serious about the effects of climate change. This strategy represented the Local Authority’s first step forward. It would be reviewed in 2011 and it was hoped that by then Leeds would be in a better position to make firmer commitments.
- The wider picture of long-term **energy security** – Officers acknowledged the importance of having locally sourced energy supplies to reduce the reliance on imported energy.

RESOLVED –

- (a) That the report be noted.
- (b) That the Board’s comments, resulting from the above discussions, be forwarded to the Executive Board by 13th February 2009 when the Leeds Climate Change Strategy was being submitted for approval.

(Note: Councillor Harington joined the meeting at 10.15am during the consideration of this item.)

91 City Centre Park

The Head of Scrutiny and Member Development submitted a report providing Members with the opportunity to comment on the Report of the Director of City Development entitled ‘City Centre Park’, prior to its consideration by the Executive Board on 13th February 2009.

The Chair welcomed to the meeting Councillor John Procter, Executive Member for Leisure and Martin Farrington, Acting Chief Recreation Officer, Asset Management, City Development.

The Acting Chief Recreation Officer introduced the report and summarised that the report to Executive Board was as a result of the **City Centre Vision Conference** in January 2008, where delegates drew up a number of key issues that they felt needed to be addressed in order to move Leeds city centre forward. One of the issues highlighted was the perceived **lack of greenspace in the city centre** and from this came the concept of the city centre park.

An **audit** of existing, publicly accessible green spaces was undertaken, from which was formulated a series of **medium term objectives** for a new piece

of quality greenspace in the city centre, particularly near to the River Aire. The audit identified **Sovereign Street**, which was currently a surface car park, as the only site that could conform to the medium term objectives. A **feasibility study** would need to be carried out which would cost £50k from the Council's revenue contingency.

Longer term objectives were to achieve a larger park south of the River Aire, as it was recognised that this area was likely to see the most development in the next 10-15 years.

In brief summary Members raised the following issues:

- Whether there were proposals to **'green' the city centre** ie more bushes and flowers.
- The Sovereign Street site's potential to allow **development plots**.
- The **size** of the proposed park.
- Whether the Civic Trust's suggestion that the Sovereign Street site become a **bus terminus** had been considered.
- The need for the Sovereign Street site to be a **quality** provision.

RESOLVED –

- (a) That the report of the Director of City Development to the Executive Board dated 13 February 2009 be noted.
- (b) That the Board be informed of the decision of the Executive Board after its meeting on 13th February 2009.

92 Roundhay Mansion Update

The Chief Recreation Officer submitted a report providing Members with an update on the current position with regard to the Roundhay Mansion.

The Chair welcomed Councillor John Procter, Executive Member for Leisure and Martin Farrington, Acting Chief Recreation Officer, Asset Management, City Development to present the report and respond to queries and comments from the Board.

RESOLVED – That the current progress with the letting of Roundhay Mansion be noted.

(Note: At 10.55am, the meeting was adjourned for 15 minutes.)

93 Work Programme

The Head of Scrutiny and Member Development submitted a report providing Members with a copy of the Board's current Work Programme. The Forward Plan of Key Decisions for the period 1st February to 31st May 2009 and the Executive Board Minutes of 14th January 2009 were also attached to the report.

The Principal Scrutiny Adviser presented the report. Members discussed various additional items for inclusion on the Work Programme and information for circulation. These were in summary:

- Concerns regarding complicated **planning application files** which had gone missing – The Principal Scrutiny Adviser agreed to contact the Chief Planning Officer for a response to the Chair and Councillor R Procter on the process for logging, monitoring and security of planning files.
- Information requested on the procurement process for the **Leeds Arena** and funding arrangements.
- Information on suitable alternatives to **York Stone Paving**, particularly in conservation areas in view of the scarcity and cost of York Stone, which is being targeted by thieves.

RESOLVED –

- (a) That the report be noted.
- (b) That, subject to the above comments and additions, the Work Programme be agreed.

94 Draft Statement A660 Corridor Transport Issues following Request for Scrutiny

The Head of Scrutiny and Member Development submitted a report attaching the draft Statement and recommendations resulting from a request for scrutiny by the North West (Inner) Area Committee on A660 Corridor Transport Issues, which the Board considered at its meeting on 13th January 2009.

The Principal Scrutiny Adviser presented the report and advised that the statement had been cleared by the City Development Department and no comments had been received from the Director of City Development or the appropriate Executive Board Member. However there were two minor amendments to be made on page 44 of the statement with regard to the witnesses heard by the Board:

- The spelling of the Chief Highways Officer's name, and
- The member of the public was a Mr Tony Green, who was representing himself, not any particular organisation.

The Chair welcomed to the meeting Gary Bartlett, Chief Highways Officer, and Andrew Hall, Transport Strategy Manager both from City Development.

In summary, Officers advised the Board that:

- All options regarding the **Clarendon Road/Woodhouse Lane junction** were still being reviewed and considered.
- **Recommendations** three and four of the Scrutiny Board statement were already being carried out.
- The **Transport Sub-Committee of the North West (Inner) Area Committee** would be meeting on 25th March 2009 and it was hoped to have some proposals ready to discuss at that meeting. In the meantime Ward Members were being briefed.

- Additional funding had been allocated by the Regional Transport Board to fund a new **NGT project** and further understanding of the implications of this for the A660 corridor would be required prior to Officers being in a position to report back fully to Members. It was hoped to be able to report back in March 2009.

Concern was expressed by the Ward Member for Headingley regarding the **delay in the installation of the pedestrian crossing** at the Clarendon Road/Woodhouse Lane junction and how the Department were **communicating** this to members of the public.

The Transport Strategy Manager advised that **traffic modelling** at this junction was being carried out again and would include a model just to include pedestrian signals. The Chief Highways Officer would be notified of the outcome of this remodelling in March. As regards communications to the public, Members were informed that a **script** had been prepared so that all officers were quite clear on what advice should be given to the public and to make sure that it was consistent with the information already provided to Ward Members.

RESOLVED – That the Board’s statement and recommendations be agreed.

Gritting Policy

At this point in the meeting the Chair praised the way Highways officers had communicated with Members over the **recent severe weather conditions** and in the way the highways had been dealt with generally as regards gritting. He requested that the Board’s thanks be conveyed to staff and management for their efforts.

The Chief Highways Officer agreed to pass on these compliments to his staff.

(Note: Councillor Taggart joined the meeting at 11.20am and Councillor R Procter left the meeting at 11.25am during the consideration of this item.)

95 Leeds Flood Alleviation Scheme Design Vision and Guide

As a result of a request from the Board for an update report on the progress of a flood alleviation scheme for Leeds, the Head of Scrutiny and Member Development submitted a report attaching the Chief Highways Officer’s report to the Executive Board of 13th February 2009 entitled ‘Leeds Flood Alleviation Scheme Design Vision and Guide’.

The Chair welcomed to the meeting to present the report Gary Bartlett, Chief Highways Officer, City Development. Mr Bartlett introduced Mr Martin Slater from the Environment Agency, who was based in Leeds and led on this project.

The Chief Highways Officer and Mr Slater summarised the report and issues surrounding the scheme. It was emphasised that DEFRA had to be

convinced that public money was being spent in the most beneficial way; that the tax payer would receive best **value for its money**. Also, as Leeds was **competing for these funds** with other cities in the country, it was important that support for proposals for a Leeds flood defence scheme were not delayed, otherwise funds might be diverted to these other cities.

In brief summary, the following issues were raised by Members:

- Impact of flood defences on other areas **downstream** – Members were advised that modelling was used to analyse any detrimental impact that schemes might have downstream.
- The **height of the raised defences** and other measures and whether these might affect the attractiveness of existing riverside walkways – Members were informed that the Design Vision and Guide included plans which showed the heights of the raised defences and heights of possible floods.
- Whether consideration had been given to creating a **bypass channel to the River Aire** to contain flood water – Members were advised that a 1 in 200 year flood would increase the flow of water in the River Aire by 40 times. A new channel would be enormously expensive and there might not be space to build it. However storage upstream at Rodley and Keighley was being investigated.

The Chair thanked Mr Slater and the Chief Highways Officer for attending the meeting.

RESOLVED –

- (a) That the report of the Chief Highways Officer to the Executive Board dated 13 February 2009 be noted.
- (b) That the Board be informed of the decision of the Executive Board after its meeting on 13th February 2009.

96 Date and Time of Next Meeting

Noted that the next meeting of the Board would be held on Tuesday 17th March 2009 at 10.00am with a pre-meeting for Board Members at 9.30am.

The meeting concluded at 12.00 noon.

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Originator:
Marilyn Summers
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Report of the Head of Policy, Performance and Improvement

Scrutiny Board (City Development)

Date: 17th March 2009

Subject: Performance Report Quarter 3 2008/09

Electoral Wards Affected: All

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1 Executive Summary

- 1.1 This report discusses the key performance issues considered to be of corporate significance identified for each of the Directorates as at 31st December 2008.

2 Purpose of the Report

- 2.1 The purpose of this report is to present the key areas of under performance at the end of Quarter 3 (1st October to 31st December 2008).

3 Background Information

- 3.1 This 'highlight report' has been prepared in readiness for the Accountability process, which included the CLT meeting on 17th February, Leader Management Team on 19th February 2009 and the Scrutiny Boards in the March/April cycle.
- 3.2 The issues discussed in this report have been identified because performance in these areas impacts upon one of the following, the delivery of our corporate priorities, performance against the National Indicator set which will be reflected in our CAA judgement or the lack of assurance relating to data quality.

4 City Development Performance Issues

Local Enterprise Growth Initiative (LEGI) Performance Indicators

The LEGI indicators essentially track the creation, support and relocation of businesses in deprived communities in Leeds where 'deprived' relates broadly to the target communities in 2 ways, firstly in relation to the worst 3% SOA from the index of multiple deprivation 2004 and secondly, in relation to the wider LEGI Sphere of Influence, which is broadly the worst 20% SOA.

Despite the current economic climate and the concern at quarter two of the impact this may have on the LEGI indicators, a strong performance was seen to continue in quarter three. All indicators are currently on track to meet their year-end target.

This good performance is due to the flexibility and range of services on offer that local development officers are publicising and the availability of business space in target areas, and will further be supplemented by the launch of the Business Growth Fund in quarter four. It may also be a consequence of there being few, if any, viable alternatives available to businesses; the LEGI programme offers a sense of stability in the current economic climate that cannot be found elsewhere, particularly where targeted support and funding is not available. This does mean however, that whilst performance has held up throughout quarter three, business confidence remains fragile and it is possible that performance across the LEGI suite of indicators could fall or rise over the coming months.

5 Recommendation

That the City Development Scrutiny Board note the Quarter 3 performance information and highlight any areas for further scrutiny.

Background Papers

None used

City Development Quarter 3 2008-09 Update

Performance Indicator Type	Reference	Title	Service	Frequency & Measure	Rise or Fall	Baseline	Last Year Result	Target	Qtr1	Qtr2	Qtr3	Predicted Full Year Result	Data Quality
1	Business Plan / LSP - Government Agreed	NI 185	CO2 reduction from local authority operations. (NB Current figures are actual CO2 emissions - in 2009/10 this will reported as a % reduction)	Sustainable Development	Quarterly Tonnes	Fail	N.A.	N.A.	N.A.	24,588	42,882	143,500	See commentary below
<p>An NI 185 working group has been meeting quarterly during this baseline year to develop robust reporting mechanisms for all council buildings (including schools), fleet (including outsourced vehicles), business travel and streetlighting. In Q3, the group continued to review the reported data, identify missing data, process map and refine the data collection and develop targets. These improvements have further increased the confidence in the quality and robustness of the data being recorded.</p> <p>Omissions identified include vehicles covered by fuel cards and some business travel claims (mode of travel) and it is anticipated that these will be resolved in the reporting year 09/10. The group are confident that the developing data collection process is robust and will satisfy the Defra requirements and these have already been subject to external EMAS audit, which concluded that the work to date 'should enhance the level of confidence in the data being fed into the Defra spreadsheet and output performance data'.</p> <p>Definitive targets will be negotiated with Government Office in March 2009 and a table of proposed targets has been produced which identifies predicted savings and risks based on various scenarios. Overall change is a 74% increase between Q2 and Q3. This is entirely consistent with forecasts for this quarter and reflects the increased heating and lighting required in all buildings and streetlights at this time of year.</p>													
2	Leeds Strategic Plan - Government Agreed	NI 188	Planning to adapt to climate change	Sustainable Development	Quarterly Level	Rise	N.A.	1	0	0	0	1	No concerns with data
<p>188 is a process based indicator intended to ensure that local authorities and key LSP partners understand the likely short, medium and long-term implications of a changing climate and have put in place measures to reduce risks and take advantage of opportunities. Targets have been set to achieve level 1 in 08/09; level 2 in 09/10 and level 3 in 10/11 (from a scale of 0-4). Each level has been broken down into a series of tasks and progress towards these will be measured and reported quarterly to ensure that progress is being made.</p> <p>This quarter we completed one of the two remaining tasks for level 1 by running a seminar on the 24th October designed to raise awareness amongst key LCC services and with external partners. The one outstanding task is to fully review key LCC strategies to understand how well climate adaptation issues are currently covered. This is partially complete, therefore, we remain on track to meet level 1 completion by end March 09.</p>													
3	Leeds Strategic Plan - Partnership Agreed	LSP-EE1A	Support the establishment of 550 new businesses in deprived communities in Leeds by 2011	Economic Services	Quarterly Number	Rise	N.A.	12,934	12,910	12,846	12,913	12,934	No concerns with data
<p>After a drop in the total number of businesses during quarter two, there has been a resurgence of this indicator during quarter three. 67 new businesses were established during quarter three, out of a year-to-date total of 162. The service is confident that the predicted year-end results of 12,934 will be met.</p>													
4	Leeds Strategic Plan - Partnership Agreed	LSP-CU1A(I)	Number of physical visits to libraries	Libraries and Information	Quarterly Number	Rise	N.A.	4,111,297	1,042,419	2,102,236	3,085,952	4,088,308	No concerns with data
<p>The predicted year-end result is marginally below (0.6%) the target; this predicted shortfall is based on fewer visitor numbers in quarter three due to the temporary closure of Moor Allerton and Garforth libraries, and a possible impact of particularly cold weather, which, traditionally, has an impact on visitor numbers. Although visitor numbers were down in quarter three, the number of books, CDs and DVDs issued is up over the same period.</p> <p>A marketing campaign focusing on the core library services is planned for the coming months, and Moor Allerton library will reopen on 01 April 2009, both of which will have a positive impact on the number of visitors to libraries in the current calendar year.</p>													

City Development Quarter 3 2008-09 Update

Performance Indicator Type	Reference	Title	Service	Frequency & Measure	Rise or Fall	Baseline	Last Year Result	Target	Qtr1	Qtr2	Qtr3	Predicted Full Year Result	Data Quality
5 Leeds Strategic Plan - Partnership Agreed	LSP- CU1A(II)	Visits to Museums and Galleries: The total number of visits to Museums and Galleries	Museums and Galleries	Quarterly Number	Rise	384,346	N.A.	740,000	209,565	459,028	721,490	782,676	No concerns with data
<p>The new city museum achieved over 100,000 visitors in just over three months (after opening in September) and has had a major positive impact on this indicator. This new facility continues to make an impact in the media, and visitor satisfaction results are also very positive. The impact of the new site managers (keepers) and new learning and access officers through our restructure continues to have a very positive influence on all sites - through improved planning, marketing and take up of events, a greater focus on creating offers for the general public and linking into other opportunities for cross-site visiting. The high levels of visits in this period are set to continue across the service.</p>													
6 Leeds Strategic Plan - Partnership Agreed	NI 157 - MAJORS	Processing of planning applications as measured against targets for Major application types	Planning Services	Quarterly %	Rise	63.00%	63.49%	65.00%	75.00%	78.13%	65.16%	65.00%	No concerns with data
<p>Leeds City Council's targets have been set higher than the Government's published targets as part of the Local Area Agreement and reflecting our desire to promote investment. Performance management measures are in place to ensure targets are met whilst at the same time, enabling the service to deliver high quality development for the city. The introduction of the Planning Performance Agreements for large scale major applications removes those applications where specific agreements are in place from this performance category. Performance has fallen in this quarter as a number of decisions have been made on older applications. This was predicted in the comments of the previous quarters. This has reduced the backlog of older applications in the system.</p>													
7 Leeds Strategic Plan - Partnership Agreed	NI 8	Adult Participation in sport and active recreation	Sport and Active Recreation	Annually %	Rise	20.50%	N.A.	21.50%	N.A.	N.A.	27.90%	27.90%	No concerns with data
<p>This indicator has improved with significantly more people now participating in sport. The previous survey completed between October 2005-06 gave a result of 20.50% The second survey completed between October 2007-08 gave a result of 27.9%, an increase of 7.4% and making Leeds the 16th most active local authority out of 354 in England. With regression for deprivation, this is an upper threshold performance for the Sport and Active Recreation Service.</p>													
8 Leeds Strategic Plan - Partnership Agreed	LSP- TP1E	Increase the number of new customers on low incomes accessing credit union services (savings, loans and current accounts)	Strategy and Policy	Quarterly Number	Rise	6,700	N.A.	6,700	1,609	3,028	4,595	6,700	No concerns with data
<p>The results for this indicator are calculated through Leeds City Credit Unions records of the number of new customers to their services who are on low incomes. The definition of low incomes is that used by the Department of Work and Pensions. The services measured are: savings, loans and current accounts.</p> <p>The annual target for this indicator is 6,700 new customers on low incomes. So far in quarters one (1,609), two (1,419), and three (1,567) of 2008/09, 4,595 accounts have been opened. If the results for quarter 4 are at the levels reported for the previous three quarters it is possible that the target for 2008/09 will not be met.</p>													
9 Leeds Strategic Plan - Partnership Agreed	LSP- TR1B(I)	Local bus passenger journeys originating in the authority area	Transport Policy	Quarterly Number	Rise	78,548,444	N.A.	N.A.	See comments				No concerns with data
<p>Data is still not available from Metro. There are issues with the confidence intervals around the data which are being investigated. Several meetings, at increasing levels of seniority, have been held with Metro but as yet no progress has been made due to lack of resources at the PTE. Leeds CC Policy monitoring group has also offered assistance. Alternative data collection methodologies have been suggested and are also being investigated, although any changes to the current methodology which is fit for purpose at a West Yorkshire level, would have cost implications for LCC. Once these are resolved data will be available at quarterly intervals from the base year.</p>													

City Development Quarter 3 2008-09 Update

Performance Indicator Type	Reference	Title	Service	Frequency & Measure	Rise or Fall	Baseline	Last Year Result	Target	Qtr1	Qtr2	Qtr3	Predicted Full Year Result	Data Quality
10 National Indicator	NI 151	Overall Employment rate (working age)	Planning and Economic Policy	Quarterly %	Rise	75.80%	N.A.	N.A.	73.90%	74.40%	73.00%	73.00%	No concerns with data
<p>Overall Employment rate: This is the proportion of the working age population (16-59 for females and 16-64 for males) who are in employment according to the International Labour Definition (ILO Definition). The data for this indicator is reported by the Annual Population Survey, and is accessed via the Office For National Statistics NOMIS website. The figure for quarter 3 2008/09 relates to the latest APS release which covers the period July 2007 to June 2008.</p> <p>The APS reports annual statistics on a quarterly basis. The APS is a combined survey of households in Great Britain, the average sample size for Leeds is 2,000 households. Between July 2007 and June 2008 the employment rate in Leeds was 73.0%. This was 1.5% points lower than the national average of 74.5%, and marginally lower than the regional figure of 73.3%. The results for Leeds are 2.1% points lower than the 75.1% which relates to the same period the previous year (July 2006 to June 2007). However, it should be noted that the figures are derived from sample surveys: we can be 95% confident that the true Leeds figure in both cases is + or - 2.2 percentage points of the quoted figures.</p>													
11 National Indicator	NI 157 - MINORS	Processing of planning applications as measured against targets for Minor application types	Planning Services	Quarterly %	Rise	65.00%	78.15%	65.00%	81.53%	77.61%	77.22%	75.00%	No concerns with data
<p>Leeds City Council targets have been set to match and maintain the Government's published targets although we are performing above target. The service needs to concentrate on improving the quality of the service provided, including negotiating to produce high quality development and full consultation particularly on revised proposals.</p>													
12 National Indicator	NI 157 - OTHERS	Processing of planning applications as measured against targets for Other application types	Planning Services	Quarterly %	Rise	80.00%	86.47%	80.00%	88.07%	88.04%	86.96%	85.00%	No concerns with data
<p>Targets have been set to match and maintain the Government's published targets, although the service is performing above target.</p>													
13 Local Indicator	LEG1	Support the establishment of 550 new businesses in deprived communities in Leeds by 2011, with two thirds started by local residents	Economic Services	6 Monthly Number	Rise	0	N.A.	138	32	76	148	198	No concerns with data
<p>Seventy two businesses were established through the Programme in quarter 3, and we are now well ahead of target delivery. There has, as yet, been no reduction in the level of interest in entrepreneurship in our target communities resulting from the current recession.</p>													
14 Local Indicator	LEG2	To assist 650 existing businesses in deprived communities in Leeds to survive and grow by 2010	Economic Services	Quarterly Number	Rise	0	N.A.	163	113	338	438	584	No concerns with data
<p>One hundred businesses were supported in quarter 3. Businesses across our target areas continue to be interested in the services on offer, and the Local Development Officers are having success in referring businesses to the full range of business support available in the city.</p>													
15 Local Indicator	LEG3	To attract 75 existing businesses to relocate to deprived communities in Leeds by 2010	Economic Services	Quarterly Number	Rise	0	N.A.	19	1	10	16	21	No concerns with data
<p>Six further businesses relocated to target SOAs as a direct consequence of the LEG1 programme in quarter 3. Inward investment into target areas is currently being driven by the availability of business space in enterprise areas. The economic downturn may impact this indicator, and performance in the final quarter of 2008-09 and early 2009-10 will continue to be closely monitored.</p>													

City Development Quarter 3 2008-09 Update

Performance Indicator Type	Reference	Title	Service	Frequency & Measure	Rise or Fall	Baseline	Last Year Result	Target	Qtr1	Qtr2	Qtr3	Predicted Full Year Result	Data Quality
16 Local Indicator	LEGI4i	To create 1,100 jobs and move 800 people from deprived communities in Leeds into employment or self-employment. Part i: To create 1,100 jobs	Economic Services	Quarterly Number	Rise	0	N.A.	275	20	119	218	291	No concerns with data
A further 99 jobs were created by the programme in quarter 3 and the expected effects of the recession on job growth are yet to be seen in the programme. Business confidence remains low and this measure will be closely monitored in the months ahead. The new Business Growth Fund will be launched early in quarter 4.													
17 Local Indicator	LEGI4ii	To create 1,100 jobs and move 800 people from deprived communities in Leeds into employment or self-employment. Part ii: Move 800 people from deprived communities in Leeds into employment or self-employment	Economic Services	Quarterly Number	Rise	0	N.A.	200	40	98	157	209	No concerns with data
59 people from our target communities gained employment in businesses supported by the programme in quarter 3. We continue to anticipate difficulties with this indicator, although there is, as yet, no sign of a reduction in employment opportunities within the programme.													
18 Local Indicator	LKI CD HW04	The percentage of lighting points across the city in light	Highways Services	Monthly %	Rise	98.50%	N.A.	98.50%	98.21%	97.87%	98.91%	98.56%	No concerns with data
Performance on this indicator remains strong with the vast majority of the 114,000 lighting points across the city being in light during quarter 3. This can be attributed to improved processes being developed and introduced. SEC are forecast to achieve their year end target of 98.50%													
19 Local Indicator	BV-170C	The number of pupils visiting museums and galleries in organised school groups	Museums and Galleries	Quarterly Numerical	Rise	23,939	23,939	29,923	8,656	14,326	23,580	37,048	No concerns with data
Performance is above target and above actuals for last year. The impact of new site managers (keepers) and new learning and access officers through our restructure is having a very beneficial impact on sites - improved planning, marketing and targeted programmes and new learning resources have all contributed to this increase.													
20 Local Indicator	CP-CU50B	Visits to the City Council's cultural facilities - Sport & Active Recreation	Sport and Active Recreation	Quarterly Numerical	Rise	4,366,065	4,366,068	4,159,000	1,137,760	2,183,432	3,297,016	4,430,425	No concerns with data
To the end of quarter 3 there have been 3,297,016 visits to leisure centres. Last year (07/08) in quarter 4 there were 1,233,409 visits, of which Morley contributed nearly 100,000. Morley closed in July 2008, therefore the end of year performance should be somewhere around 4,430,425 with 100,000 visits removed from the quarter 4 performance in the previous year. However it is important to note that throughput for quarter 3 was 0.49% above the corresponding period in the previous year. Although throughput is down in some sites, John Smeaton continues to improve along with the Aquatics Centre. Of the sites with reduced performance there are no major issues to report.													

City Development Quarter 3 2008-09 Update

Performance Indicator Type	Reference	Title	Service	Frequency & Measure	Rise or Fall	Baseline	Last Year Result	Target	Qtr1	Qtr2	Qtr3	Predicted Full Year Result	Data Quality
21 Local Indicator	LKI 215A	The average number of days taken to repair a street lighting fault which is under the control of the local authority	Street Lighting	Quarterly Days	Fall	N.A.	6.04	5	5.25	4.96	4.36	5.06	No concerns with data
<p>Performance continues to improve on this indicator. This can be attributed to improved processes being developed and introduced, which includes a more effective night crew who are able to fix faults on certain pieces of equipment as they are found, thus reducing the amount of time they are out of operation and allowing the day crew more time to devote to fixing street lighting faults.</p> <p>Year end performance is forecast to improve on the performance score achieved in 2007/08. This forecasted performance score is also better than the core city average of 5.18 days.</p>													
22 Local Indicator	LKI 215B	The average time taken to repair a street lighting fault where response time is under the control of a Distribution Network Operator (DNO)	Street Lighting	Quarterly Days	Fall	N.A.	26.15	25.00	30.83	38.24	32.38	29.09	No concerns with data
<p>The target agreed to by SEC is dependent on the performance of YEDL. Although performance has improved compared to the last quarter, Southern Electrical Contracting are not meeting the target set. Regular meetings are held between SEC and YEDL and a number of issues have been identified which both parties are working to resolve, and although it is expected that performance will improve over the coming months, year end performance is forecast not to meet the target.</p> <p>Overall, performance on this indicator has been adversely affected by the YEDL staff 'work to rule'. Although this action has now finished, the effects will be noticeable in the year end figure.</p>													

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Corporate Balanced Scorecard 2008/09
(Based on predicted year end performance from quarter 3 results)

Citizen/Strategic Outcomes (Leeds Strategic Plan Indicators)					
Culture Indicators			Transport Indicators		
NI 8	Adult Participation in Sport and Active Recreation/Visits to sports centres	●	LSP-TR1bij	Local bus passenger journeys originating in the authority area	
LSP-CU1ai	Number of physical visits to libraries	●	NI 167	Congestion - average journey time per mile during the morning peak	
LSP-CU1aii	Total number of visits to Museums and Galleries	●	NI 47	People killed or seriously injured in road traffic accidents against baseline of 2006-2008 average	
NI 11	Engagement in Arts	○	LSP-TR1bi	Increase the percentage of inbound, non-car journeys in the morning peak-period	
LSP-CU2ai	Restore, refurbish and increase the cultural infrastructure of the city: a) Amount spent on developing facilities of national and international significance.	○	LSP-TR1a	Cycle trips to the City Centre in the morning peak period (7:30-9:30)	
LSP-CU2aii	Restore refurbish and increase the cultural infrastructure of the city: b) Number of physical infrastructure capital build projects of national or international significance that will increase and/or improve culture provision.	○	NI 169	Percentage of the non-principal classified road network where maintenance should be considered	
Economy & Enterprise Indicators			Harmonious Communities Indicators		
LSP-EE1a	Support the establishment of 550 new businesses in deprived communities in Leeds by 2011.	●	NI 1	% of people who believe people from different backgrounds get on well together in their local area	
NI 157 - Majors	Processing of planning applications as measured against targets for major application types	●	NI 6	Participation in regular volunteering	
LSP-EE2a	Percentage of UK residents surveyed who regard Leeds as a 'great place to live'.	○	NI 7	Environment for a thriving third sector	
LSP-EE2b	Improve Leeds' image as a major centre for business.	○	NI 4	% of people who feel that they can influence decisions in their locality	
LSP-EE1b	Result of annual satisfaction survey relating to Planning Performance Agreements.	○	NI 110	Young people's participation in positive activities.	
Health and Wellbeing Indicators			Thriving Places Indicators		
NI 141	Percentage of vulnerable people achieving independent living	●	LSP-TP1e	Increase the number of new customers on low incomes accessing credit union services (savings, loans and current accounts)	
NI 63	Stability of placements of looked after children: length of placement	●	LKI-HAS4	The number of homeless acceptances made in the year (cumulative)	
NI 66	Looked after children cases which were reviewed within required timescales	○	NI 16	Serious acquisitive crime rate	
LSP-HW2bi	Number of children looked after and rate per 10,000. This figure excludes unaccompanied asylum seeking children.	○	NI 20	Number of assaults with less serious injury (including racially and religiously aggravated) (as a proxy for alcohol related violent offences)	
NI 130	Social care clients receiving Self Directed Support per 100,000 population	●	NI 30	Prolific and other Priority Offender re-offending rate	
NI 132	Timeliness of social care assessment (all adults)	○	NI 152	Working age people on out of work benefits	
NI 123	16+ current smoking rate prevalence	○	NI 153	Working age people claiming out of work benefits in the worst performing neighbourhoods	
NI 123	16+ current smoking rate prevalence 10% SOA	○	NI 158	% non-decent council homes	
NI 133	Timeliness of social care packages following assessment (all adults)	○	LSP-TP2bi	A complete count of the number of first time entrants into the youth justice system receiving a substantive outcome	
NI 120	All-age all cause mortality rate - Females city wide	○	LSP-TP2bii	A complete count of offences committed by young people resulting in a substantive outcome during a bail or remand episode.	
NI 120	All-age all cause mortality rate - Females 10% worst SOA	○	NI 155	Number of affordable homes delivered (gross)	
NI 120	All-age all cause mortality rate - Males city wide	○	NI 154	Net additional homes provided	
NI 120	All-age all cause mortality rate - Males 10% worst SOA	○	NI 187a	Tackling fuel poverty - % of people receiving income based benefits living in homes with a low energy efficiency rating	
NI 121	Mortality rate from circulatory diseases at ages under 75 (per 100,000 population)	○	NI 187b	Tackling fuel poverty - % of people receiving income based benefits living in homes with a high energy efficiency rating	
NI 57	Children and young people's participation in high-quality PE and sport	○	NI 40	Number of drug users recorded as being in effective treatment	
NI 112	Under 18 conception rate	○	NI 69	Children who have experienced bullying	
NI 58	Emotional and behavioural health of looked after children	○	NI 88	Number of extended schools	
NI 139	The extent to which older people receive the support they need to live independently at home	○	Environment Indicators		
NI 136	People supported to live independently through social services (all adults)	○	NI 195a	Improved street and environmental cleanliness (levels of litter)	
LSP-HW2bii	Estimated number of staff employed by the independent sector registered care services in Leeds that have received some training on protection of vulnerable adults that is either funded or commissioned by Leeds Adult Social Care	○	NI 195b	Improved street and environmental cleanliness (levels of detritus)	
Learning Indicators			NI 195c	Improved street and environmental cleanliness (levels of graffiti)	
NI 72	Achievement of at least 78 points across the Early Years Foundation Stage with at least 6 in each of the scales in Personal Social and Emotional Development and Communication, Language and Literacy	○	NI 195d	Improved street and environmental cleanliness (levels of fly posting)	
NI 92	Narrowing the gap between the lowest achieving 20% in the Early Years Foundation Stage Profile and the rest	○	NI 192	Percentage of household waste sent for reuse, recycling and composting	
NI 78	Reduction in number of schools where fewer than 30% of pupils achieve 5 or more A* - C grades at GCSE and equivalent including GCSEs in English and Maths	○	NI 188	Planning to adapt to climate change	
NI 75	Proportion of pupils in schools maintained by the authority achieving five or more GCSEs at grades A* - C or equivalent, including Maths and English	○	NI 185	CO2 emissions from local authority operations	
NI 87	Secondary school persistent absence rate	○	Learning Indicators (cont.)		
NI 93	Key Stage 1-2 - to improve proportion progressing 2 national curriculum levels in English*	○	NI 117	16 to 18 year olds who are not in education, training or employment (NEET).	
NI 94	Key Stage 1-2 - to improve proportion progressing 2 national curriculum levels in Maths*	○	NI 79	Achievement of a Level 2 qualification by the age of 19	
NI 73	Key Stage 2 - to increase proportion achieving level 4+ in both English and maths *	○	NI 80	Achievement of a Level 3 qualification by the age of 19	
NI 95	Key Stage 2-3 - to improve proportion progressing 2 national curriculum levels in English*	○	NI 163	Proportion of population aged 19-64 for males and 19-59 for females qualified to at least Level 2 or higher	
NI 96	Key Stage 2-3 - to improve proportion progressing 2 national curriculum levels in Maths*	○	NI 164	Proportion of population aged 19-64 for males and 19-59 for females qualified to at least Level 3 or higher.	
NI 74	Key Stage 3 - to increase proportion achieving level 5+ in both English and maths *	○	NI 99	Children in care - to increase proportion achieving level 4+ in English at Key Stage 2	
NI 83	Key Stage 3 - to increase proportion achieving level 5 in science *	○	NI 100	Children in care - to increase proportion achieving level 4+ in maths at Key Stage 2	
NI 97	Key Stage 3-4 - to improve proportion progressing equivalent of 2 national curriculum levels in English*	○	NI 101	Children in care - to increase proportion achieving 5 A*-C grades at GCSE and equiv Incl GCSE English and maths	
NI 98	Key Stage 3-4 - to improve proportion progressing equivalent of 2 national curriculum levels in Maths*	○	NI 148	Care leavers in education, employment or training	
Council Business Plan					
Valuing our Colleagues			Value for Money/Resources		
BP-17	Number of working days lost to the authority due to sickness absence (average per FTE)	●	BP-03	% variation from overall council budget in year	
BP-18	Voluntary leavers as a percentage of staff in post	●	BP-05	% income collected from:	
BP-23	% local authority staff from BME communities	●		a) council tax	
BP-24	% local authority staff with disability	●		b) Non Domestic Rates	
BP-25	% of top earners who are:	●	c) housing rents	●	
	a) women		d) sundry debtors	●	
	b) From BME communities		BSC-8	% undisputed invoices paid within 30 days of receipt	●
	c) Disabled	●	NI 185	CO2 emissions from local authority operations	
BP-26	IIP Accreditation	○	BP-01	EMAS Accreditation	
			BP-02	% resource reprioritisation achieved compared to medium term financial plan	
			BP-04	Use of Resources Score	
Business Improvement/Excellence			Customers First		
BP-27	Equality Standard level	○	NI 14	% customer contacts which are of low or no value to the customer and can be avoided	
BP-28	% implementation of the equality and diversity scheme	○	NI 140	% people who say that they have been treated with respect and consideration by local public services	
BP-30	Number major projects not receiving independent project assurance	○	BP-08	Volume of total transactions delivered through customer self service	
BP-31	Number major projects independently assured by Project Assurance Unit with a red rating for the effectiveness of overall project management arrangements	○	BP-09	% complaints responded to within 15 days	
BP-32	Direction of Travel Score	○	BP-10	% letters from the public that are responded to within 10 working days	
BP-33	Delivery of IO programme through % project milestones achieved vs those planned	○	BP-11	% emails from the public that are responded to within 10 working days	
BP-34	% of colleagues who have an understanding of the Council's approach to the management, use and sharing of its information and knowledge	○	BP-12	% calls answered as a proportion of calls offered	
BP-35	% of service areas audited where Information Governance Arrangements are assessed as being 'compliant' with corporate policy.	○	BP-14	% services which are accessible as assessed by:	
BP-36	Data Quality measured by:	○		a) Self assessment	○
BP-36	a) number key systems using corporately agreed monitoring framework and defined metrics			b) Independent audit	○
BP-37	% strategic indicator set (LSP, CBP & NI) where we have "no concerns" on data quality	○			
BP-37	% key decisions which did not appear in the forward plan	○			
BP-29	Voter Turn Out	○			

Key	
●	Not forecast to hit target
○	Forecast to hit target
○	Some problems in hitting target
○	No result or unable to traffic light (eg establishing baseline data)
○	Annual Indicator - no quarterly result available

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Originator:	A W Hall
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Report of the Director of City Development

Scrutiny Board (City Development)

Date: 17 March 2009

Subject: CYCLING STRATEGY AND PLANS

Electoral Wards Affected: All <input type="checkbox"/> Ward members consulted referred to in the report	Specific Implications For: Equality and Diversity <input type="checkbox"/> Community Cohesion <input type="checkbox"/> Narrowing the Gap <input type="checkbox"/>
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Executive Summary

This report sets out the detail of the programmes being followed to develop the role of cycling within the city including the development of improved infrastructure and facilities. These programmes are being prepared in line with the strategy set out in the West Yorkshire Local Transport Plan. It is forecast that by the end of the five year period to March 2011 £2.5 million will have been spent on the development of the cycling network. Since the Plan was adopted cycling, in West Yorkshire has increased by 12% and journeys into the centre of Leeds have increased by 54% in the morning peak period.

1.0 Purpose Of This Report

1.1 This report provides information on cycling strategy and programmes.

2.0 Background Information

2.1 Policies that support the development and promotion of cycling are set out in the Local Transport Plan (LTP) in terms of the themes for “tackling congestion” and “safer roads”.

2.2 Policy C5 within the plan sets out to ensure that journeys can be made safely and conveniently by cycle and on foot, by:

- Dealing effectively with the barriers to walking and cycling;

- Promoting the associated benefits which include sustainability, health, journey time reliability and affordability; and
- Integrating with public transport

Specific elements of the strategy will include:

- Completion of the strategic cycling network to link schools and train stations
- Completion of the radial cycle route network and other identified schemes in Leeds
- Cycle lanes with Advanced Stop Lines (ASLs) [at traffic signals] where appropriate
- New on and off highway cycle routes
- Signing of quieter alternative routes for cyclists
- Cycle parking facilities
- Encouraging employers to provide shower and changing facilities
- Partnership working with other organisations, in particular PCTs to promote the health benefits of walking and cycling
- Promotion of the use of Rights of Way as a viable alternative for short journeys, such as to work or for shopping and particularly to complement our Safer Routes to Schools programmes

2.3 To complement these core policies the LTP has also included targets for growing cycling as follows:

Mandatory M4, A 10% increase in cycling levels by 2010-11 (currently +12% across West Yorkshire)

Local L2, A 20% increase to Leeds, Wakefield and Halifax centres during the morning peak (currently +54% in Leeds)

2.4 Whilst numbers of cyclists entering the city centre during the two morning peak hours have more than doubled since 2000 to nearly 1000 daily, this remains a very small share of all travel. In the city centre, three times as many people walk to work than cycle but this also remains a relatively minor mode compared with the volume of people travelling by public transport and private car. However, there is significant latent potential in cycling with a number of opportunities to contribute to transport, health and climate policy goals.

2.5 Firstly, it is worth noting that two thirds of all journeys are of a length suitable for either walking or cycling generally up to 6 miles in distance. At present one half of these journeys are currently undertaken by driving a car, so even a modest switch of 5% to cycling to work could be capable of reducing peak traffic levels by 4%.

2.6 Similarly the Leeds Physical Activity Strategy identifies the potentially significant benefits to health to be gained from cycling and walking especially in terms of tackling obesity and heart disease which the strategy estimates costs the Leeds economy around £90 million per year. Cycling cannot alone solve these problems

but as part of a package for promoting active travel within the overall context of the health and transport agendas there are major potential benefits yet to be realised.

- 2.7 Finally, cycling is a low emission, low carbon mode of transport with zero emissions at the point of use. Therefore for a five mile journey in a small car which would typically emit 1.1kg of CO₂, the same journey by cycle would be carbon neutral without the same dependence on fluctuating energy costs. As an example, in terms of commuter journeys if 10% of the shorter car commuting journeys of 6 miles or less were to switch to cycling this would reduce the volume of climate change inducing gases by some 4%.
- 2.8 Clearly the choice of travel mode is a personal matter which is based on a wide range of lifestyle and economic factors. In this regard the policies set out in the present LTP are there to encourage and promote this choice for those who wish to make it. There is much evidence to suggest from the UK and elsewhere in Europe that where good integrated policies towards sustainable transport are pursued cycling can form an important part of a balanced transport strategy.

3.0 Main Issues

- 3.1 Section 2 has provided the transport policy context for cycling within Leeds. This section details the range of actions being undertaken.

Cycle facilities

- 3.2 Over the last ten years with LTP funding and other contribution the cycle network has been developed to the point where there are now approximately 50 km of dedicated cycle track and 32 km of cycle lanes in the district. Some of the main cycle facilities are:
- Trans-Pennine Trail passing through the City Centre alongside the river and canal;
 - Wetherby – Thorpe Arch (forming part of the National Cycle Network)
 - Wykebeck Valley (ongoing sections completed in the Aire Valley and Halton Dene)
 - Yeadon to Guisely Route
 - Rothwell railway path
- 3.3 The cycling programme continues to be progressed with a focus that remains on the development of a coherent core network of cycle routes in the city. Moving into the future an integrated scheme for the development of the Leeds Core Cycle Network has been assembled and has been the basis for a Major Local Transport Scheme bid for £8.6 million to the Regional Transport Board. The bid has competed with a wide range of other schemes for this budget and unfortunately it has not been prioritised for regional funding. However, a project team is in place to commence the delivery of the project over several years through the block funding allocation provided each year for minor schemes.
- 3.4 Once completed the Core Cycle Network project will approximately double the length of the Leeds cycle network. Using present funding sources it is estimated that it will take between four and six years to complete, although this will be dependent on the yet to be confirmed funding levels for the third Local Transport Plan, which is due to commence from April 2011.

- 3.5 Figure 1 appended shows the current cycle provision in the city and Figure 2 shows the proposals contained within the Core Cycle Network project. Larger plans will also be displayed at the meeting.
- 3.6 In addition to creating the core network, the secondary focus is on ensuring that at the local roads are cycleable for a range of riders. This work includes the development complementary measures for travel plans and links with regeneration projects.
- 3.7 Good design and integration with other highway measures is essential to the delivery of effective schemes that work for both cyclists and other users. Significant work has taken place at the national level so that modern design standards, guidance and practices lead to more cycle-friendly designs than hitherto with the result that improvements to the general highway network provide more benefits and attractiveness for cycling and greater clarity. This also helps to avoid some of the anomalies in design that were the result of the older generation of technical guidance.

Cycle parking

- 3.8 Provision for cycle parking is being made throughout the city on a continuing basis. Currently facilities are available as follows:
- City centre – 171 spaces in 56 locations
 - Elsewhere – 308 spaces in 153 locations
 - Secure parking – 50 lockers in 8 places
- 3.9 The provision of well sited and secure cycle parking is an important incentive for people to cycle. It is also important because it reduces the incidence of “fly parked” cycles in inappropriate places secured to other pieces of street furniture.
- 3.10 Cycle parking is also provide as part of new developments guided by the policies in the Unitary Development Plan. This provision will be reviewed during the development of the Local Development Framework to ensure the continued provision of the right number and type of spaces capable of meeting present and likely future demand.

Promoting cycling

- 3.11 Each year a programme of TravelWise activities including Bike Week are supported by the Council. This is part of a programme of events over the year which also typically includes Bike to School Week and European Mobility Week. In addition a variety of maps have been developed to promote the use of some of the cycle routes in the city which also includes the popular Leeds Cycling Map which provides valuable advice about cycling throughout the city.

Partnerships and stakeholders

- 3.12 Travel planning forms an important part of the planning process and the promotion of sustainable travel. As part of the Local Development Framework a Draft Supplementary Planning Document has been prepared which provides draft planning guidance for the use of travel plans. In addition, the Council is working together with Leeds schools and Education Leeds to support the preparation of school travel plans for every school in the district by 2010. In both these processes

detailed consideration is given to the potential role of cycling and the provision that is needed at development and school sites to facilitate cycle use.

- 3.13 In terms of delivery the Transport Policy Service works closely with Sustrans on the development and delivery of off-road routes. Successes arising from this relationship include the completion of the Wetherby to Thorp Arch railway path phase 2 and the Yeadon to Guiseley route.
- 3.14 The road safety promotions unit provide year round support for the training of young cyclists with formal programmes being available to around 100 schools covering around 5,000 children each year. Support is also available to would be commuters through a bike buddying scheme for new cyclists. Similarly advice is available for other cyclists including families.
- 3.15 The Council is also a partner in the Leeds universities UTravel Active project which is funded in conjunction with Sustrans through the Big Lottery Wellbeing Fund. This project is seeking to increase the level of walking and cycling amongst the university community. A key project is the Velocampus cycle loan scheme which has made available 200 cycles for loan to students during the year. This has been highly successful and extension of the scheme with a further 300 cycles over the next three years is planned. The project also includes a range of other initiatives to support and improve the confidence of cyclists. Sustrans are interested in further work with university of towns and cities to development the possibilities for sustainable travel which is something that Leeds may also wish to explore further in partnership with them.
- 3.16 Consultation and dialogue with local cyclists takes place at the three monthly Cycle Consultation Forum. This meeting is currently chaired by the Lead Member for Transport.

Other issues and initiatives

- 3.17 Cycle hire schemes are more common elsewhere in Europe. Typically such schemes enable casual user or city centre visitor to hire a cycle from a stand on street for their journey with the opportunity to return it to a stand at their destinations. Such use is usually short term for periods of 30 minutes or less. An example of such a scheme is Velib in Paris which is known to be very successful. Whilst some initial discussions with potential operators have taken place in Leeds more detailed investigations are yet to take place. It is clear, however, that such a scheme requires significant costs to set up and operate unless high levels of sponsorship are available, for example through advertising income.
- 3.18 Within the Council the Corporate Travel Plan encourages the use of cycles and a gradual increase in cycle parking is being made at Council bases. The Council has supported the tax efficient purchase of cycles by staff through the Government's Bike to Work scheme. Last year some 200 cycles were purchased by staff under this scheme which is a doubling on 2007 which was the first year of operation.

4 Legal And Resource Implications

- 4.1 This report raises no specific legal and resource implications.

5 Conclusions

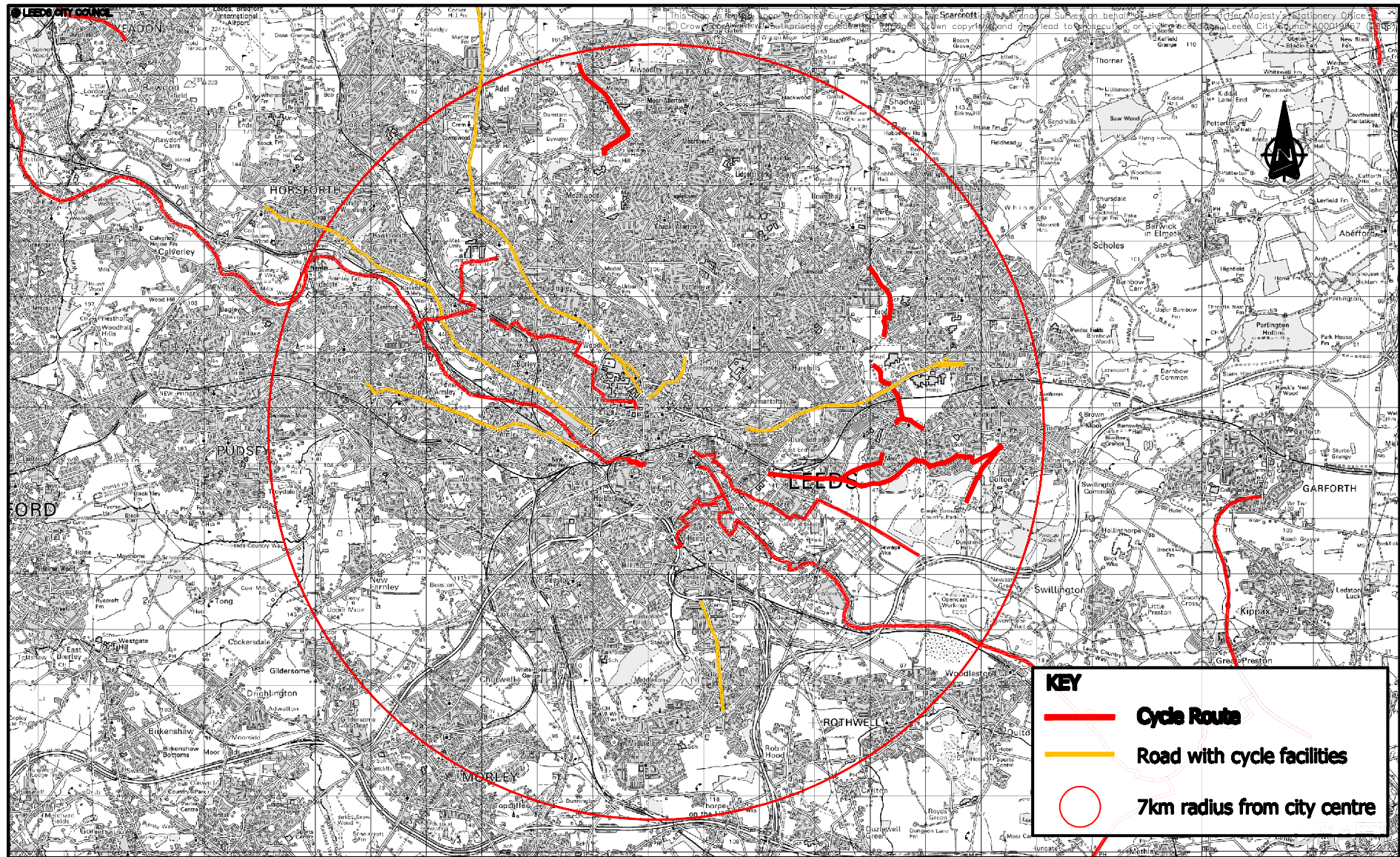
- 5.1 This report has updated Members on the work to support cycling in the city within the overall context of the Local Transport Plan and the development of more sustainable travel choices. Significant ongoing investment in the cycling infrastructure is taking place in Leeds which is due to receive a fresh impetus this year with a focus on the accelerated delivery of the Leeds Core Cycle Network project.
- 5.2 Since the beginning of the LTP period in April 2006 cycling in Leeds and in West Yorkshire has grown significantly although it remains a small proportion of overall travel. It is forecast that completion of the full Leeds Core Cycle Network will lead to a further increase in cycling of around 80% when the project is completed.

6 Recommendations

- 6.1 Members are requested to note and comment on the contents of this report.

7 Background information

- 7.1 Background documents relating to this report are as follows:
 - i) West Yorkshire Local Transport Plan 2006-11



KEY

- Cycle Route
- Road with cycle facilities
- 7km radius from city centre

EXISTING CYCLE FACILITIES

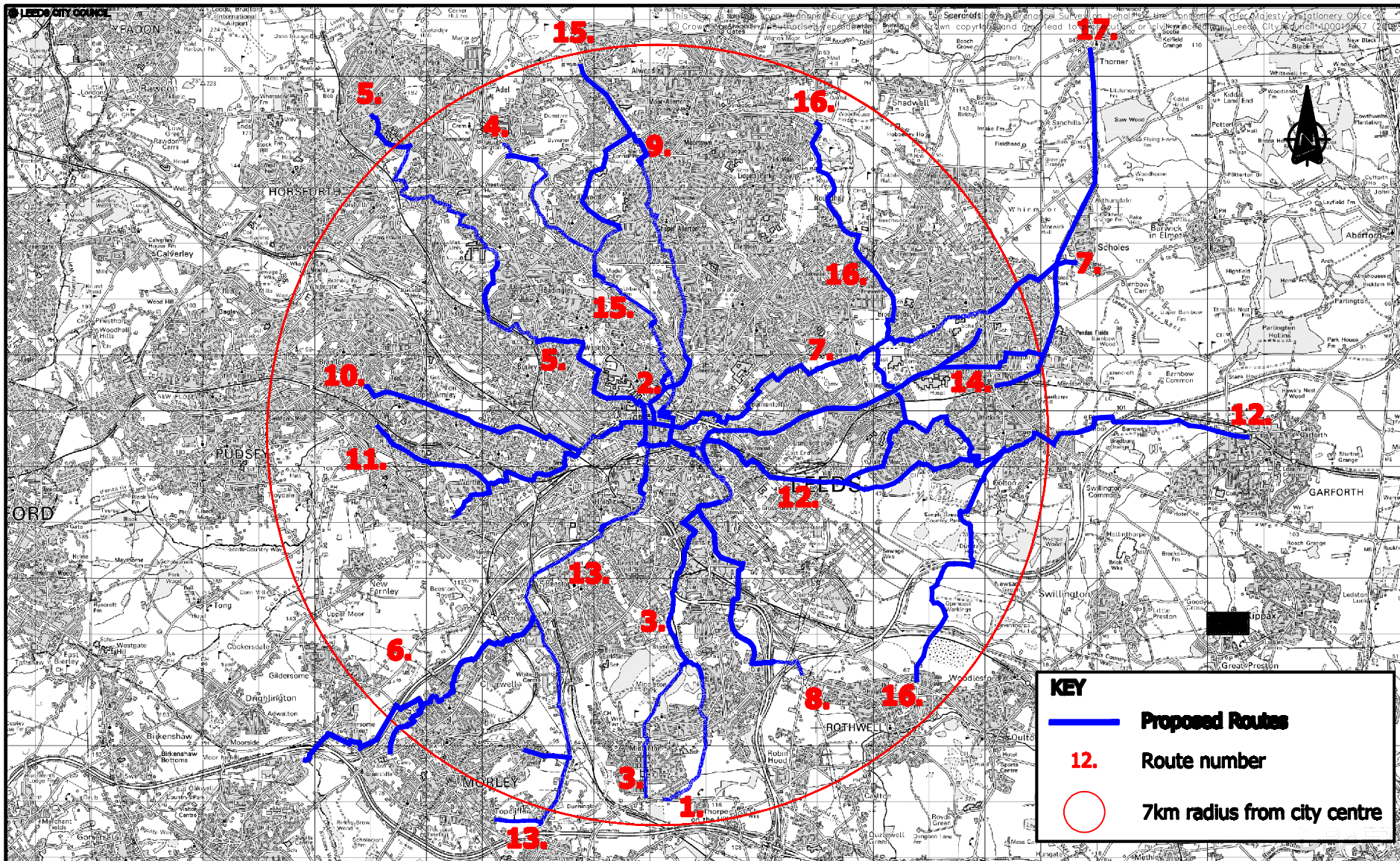
This drawing is the property of Leeds City Council. It must only be used for the purpose for which it was originally supplied. It must not be copied, published or transmitted by any means to any third party without the express permission of the originator. Modification or manipulation of all or part of this drawing is strictly forbidden unless specifically requested or approved by the originator.

	INITIALS	DATE	SCALE
DRAWN BY	MR	9/08	N.T.S.
AutoCAD BY	MR	9/08	
CHECKED BY			



DRAWING NUMBER:	FIGURE 1
DATE:	

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KEY

- Proposed Routes
- 12. Route number
- 7km radius from city centre

LEEDS CORE CYCLE NETWORK

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	INITIALS	DATE	SCALE
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DATE:	February 2008

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Originator: Dylan Griffiths

Tel: 39 50401

Report of the Head of Scrutiny and Member Development

Scrutiny Board (City Development)

Date: 17th March 2009

Subject: Sustainable Communities Act

Electoral Wards Affected:

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 Purpose

1.1 This report provides background information on the Sustainable Communities Act and its implications for Leeds.

2.0 Background

Proposals to promote sustainability

2.1 The Secretary of State invited local authorities to submit proposals under the Sustainable Communities Act in October 2008. The deadline for submission of proposals is **31 July 2009**. The Sustainable Communities Act provides a channel for local authorities to submit proposals to improve the sustainability of their areas that require government action. Such action can include a change in legislation or the transfer of a function (and accompanying budget) from one organisation to another.

2.2 An example of a legislative change would be a request to change the Traffic Management Act 2004 so that the Council's Enforcement Officers can issue fixed penalty notices for offences like dangerous parking or causing an obstruction as well as offences like parking on double yellow lines where they already have the power to issue fixed penalty notices.

2.3 An example of a transfer of a function from one body to another could be a local authority taking over the running of post offices in parts of its area as Essex County Council has done. Other examples might include transferring responsibility for nature conservation and water quality from Natural England or the Environment Agency to a local authority.

2.4 The Act is deliberately broad in its scope and very little is ruled in or out in terms of what a local authority can propose beyond it must require government action and should be intended to promote sustainability and wellbeing in the area. Although sustainability is associated with the environment and green agenda, it is broader than this and measures to promote social or economic wellbeing can also be proposed under this Act.

Preparing and Considering Proposals

2.5 Before submitting proposals a local authority is required to establish or recognise one or more panels of representatives of local persons, consult with them and try to reach agreement with them about each proposal to be submitted. The Act does not prescribe which groups should be included in panels, how panels should be constituted or how many panels a local authority may choose to establish or recognise beyond saying that local authorities should involve groups that it considers to be 'under-represented' in civic and political activity. Guidance to the Act states that local authorities will wish to consult with parish councils in their area about proposals to be submitted.

2.6 Proposals may come from citizens or originate from the Council (or other body). Although the Council must consult with panels of local representatives there is no requirement for the panels to agree with the proposals to be submitted. Similarly, if the Council proposes the transfer of functions from one body to another, the Council must consult with those bodies but there is no requirement for the body whose function is being transferred from to agree to the proposal.

Submitting and Judging Proposals

2.7 Proposals are submitted to the Local Government Association who will act as 'Selector' and submit a shortlist of proposals to the Secretary of State who will publish her response to each proposal and work with successful authorities to develop and implement their proposals. Detailed proposals that are specific about the changes required by Government are more likely to be successful.

Local Spending Report

2.8 The Act also requires the Secretary of State to make arrangements to conduct a Local Spending Report. A local spending report provides information about public expenditure in relation to a particular area to help promote the sustainability of local communities by providing access to high quality information about the public funding that is spent in the area. CLG will publish consultation on the arrangements for the local spending reports and will publish final arrangements before 23 April 2009.

3.0 Main Issues

3.1 The Act has generated interest among elected Members and community groups who will wish to see Leeds City Council using every opportunity to work with Government and others to improve the quality of life in its area.

3.2 Within Leeds there already exist extensive consultation mechanisms from Area Committees to VCFS forums and groups as well as groups covering specific sections of the population such as the BME Strategy Group. If Leeds City Council decides to submit proposals under this Act it will need to decide if its existing consultative committees,

groups and forums meet the terms of the Act and what special arrangements, if any, might need to be made to consult with any 'under-represented' groups.

3.3 Government has indicated that joint submissions that address common issues faced by several local authorities are likely to be viewed favorably by the Selector and the Secretary of State. Leeds City Council may wish to discuss and develop proposals with other authorities in West Yorkshire or Core Cities for example and submit joint proposals to the Selector.

4.0 Recommendations

4.1 Scrutiny Board is asked to;

- Note and consider this report
- Suggest any proposals under the Sustainable Communities Act.

Background Papers Used

Sustainable Communities Act

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Originator: Richard Mills

Tel:247 4557

Report of the Head of Scrutiny and Member Development

Scrutiny Board (City Development)

Date: 17th March 2009

Subject: Current Work Programme

Electoral Wards Affected: All

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 Introduction

- 1.1 Appendix 1 to this report provides Members with a copy of the Board's current Work Programme.
- 1.2 Appendix 2 is the current Forward Plan of Key Decisions for the period 1st March to 30th June 2009.
- 1.3 Appendix 3 provides Members of the Board with the latest Executive Board minutes

2.0 Recommendations

- 2.1 The Board is requested to:
 - (i) Determine from these documents whether there are any additional items the Board would wish to add to its Work Programme.
 - (ii) Receive and make any changes to the attached Work Programme following decisions made at today's meeting.

Background Papers

None used

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Item	Description	Notes	Type of item
Meeting date – 17th March 2009			
Provision for Cyclists Across the City	To consider a report by the City Development department on the provision for cyclists across the city	The Board requested an initial report with a view to undertaking a suitable inquiry on this issue. It was originally listed for the Board meeting on 13 th January but the report could not be made available until March 2009.	B
Sustainable Communities Act	To consider a report on the Sustainable Communities Act and its implications for Leeds and a draft action plan for developing and preparing a submission by Leeds City Council to the Selector.	Comments on the proposed submission are being sought from all Scrutiny Boards with a view to Council considering this matter in June and agreeing a final submission in July 2009.	DP
Performance Management Information	To receive performance information relating to City Development for Quarter 3.	This is the usual Quarterly report.	PM
Residents Parking Schemes – Completed Inquiry	To receive a report from the Directors of City Development & Environment & Neighbourhoods Initial response and progress with regard to Board s final report and recommendations	Council on 28 th January agreed that initial responses & progress from Directors are now considered by the Executive Board prior to being presented to the relevant Scrutiny Board. Executive Board was scheduled to consider this on 4th March but which has now been delayed to 1st April.	

Key:

CCFA / RFS – Community call for action / request for scrutiny

RP – Review of existing policy

DP – Development of new policy

MSR – Monitoring scrutiny recommendations

PM – Performance management

B – Briefings (Including potential areas for scrutiny)

SC – Statutory consultation

CI – Call in

Item	Description	Notes	Type of item
Meeting date – 21st April 2009			
Management and Capacity of the Planning Compliance Service	Progress report on the Management & Capacity of the Planning & Compliance service	This was requested by the Board on the 18 th November 2008 for Spring 2009.	RP/DP
Economic Development Strategy / Agenda for Improved Economic Performance	To consider this strategy prior to its consideration by the Executive Board in January 2009	New Plan Added to the Budget and Policy Framework on 22/5/08(CG&A on 14/5/08). This will not now be available until Spring 2009.	DP
Annual Report	To approve the Board's contribution to the Scrutiny Boards Annual Report 2007/08		

Key:
 CCFa / RFS – Community call for action / request for scrutiny
 RP – Review of existing policy
 DP – Development of new policy
 MSR – Monitoring scrutiny recommendations
 PM – Performance management
 B – Briefings (Including potential areas for scrutiny)
 SC – Statutory consultation
 CI – Call in

Comments and Outstanding issues

1. The Board on 16th December 2008 asked to be provided with a further report on what short term improvements could be made to reduce traffic congestion at the A661 King Lane junction with the Ring Road. This is in the course of preparation and will be submitted to the Board as soon as it is available.
2. The Board on 16th December asked that further scrutiny be undertaken of the work to be carried out to the City Varieties during 2009.
3. Possible issue raised by the Board in June 2008 for consideration later in the year - Review of the Environmental Policy and EMAS.
4. Review of the Loop and major arterial routes onto it. This is to consider a review of the Loop following completion of modelling work undertaken on by the City Development department. This modelling work only commenced in late January 2009 and there will be nothing to report on until June 2009 at the earliest.
5. The Board at its meeting in February 2009 asked for details of the
 - process for logging, monitoring and security of planning files
 - suitable alternatives to **York Stone Paving** particularly in conservation areas in view of the scarcity and cost of York Stone which is being targeted by thieves.

A written response will be circulated by email to all Members of the Board on each as soon as information becomes available

The Board also asked for information on the procurement process for the Leeds Arena and funding arrangements but as this is the subject of legal proceedings by one of the companies who tendered for the contract the Scrutiny Board cannot consider this.

Key:

- CCFA / RFS – Community call for action / request for scrutiny
- RP – Review of existing policy
- DP – Development of new policy
- MSR – Monitoring scrutiny recommendations
- PM – Performance management
- B – Briefings (Including potential areas for scrutiny)
- SC – Statutory consultation
- CI – Call in

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LEEDS CITY COUNCIL

FORWARD PLAN OF KEY DECISIONS

For the period 1 March 2009 to 30 June 2009

Appendix 2

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Grants to Major Arts Organisations Approve levels of funding	Chief Officer Libraries, Arts and Heritage	4/3/09	Applications subject to scrutiny by appropriate officers	The grant applications of Major Arts Organisations	Chief Officer Libraries, Arts and Heritage catherine.blanshard@leeds.gov.uk
The City Varieties Music Hall Refurbishment Project Approve the incurring of expenditure for the proposed refurbishment	Executive Board (Portfolio: Leisure)	4/3/09	The Executive Member for Development and Regeneration and the Executive Member for Leisure.	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>Legible Leeds Project Approve expenditure of £1.2 million on implementation of the city centre on-street wayfinding scheme as outlined in the Executive Board report of the same name.</p>	<p>Executive Board (Portfolio: Development and Regeneration)</p>	<p>4/3/09</p>	<p>Key city centre stakeholders, including retail developers, retailers, property owners, Yorkshire Forward, Leeds Civic Trust, Leeds universities, Aire Action Leeds, Lead Member, Ward Members and appropriate Leeds City Council officers through the Legible Leeds Working Group.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting.</p>	<p>Director of City Development Cath.Follin@leeds.gov.uk</p>
<p>Refurbishment of Kirkgate and Bond Street (City Centre) Approve scheme design and cost as outlined in Design and Cost Report of same title</p>	<p>Executive Board (Portfolio: Development and Regeneration)</p>	<p>4/3/09</p>	<p>Adjacent Retailers, Stakeholders, Ward Members, Lead Member, Council Officers through City Centre Public Realm Project Board and Project Team Meetings.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting.</p>	<p>Director of City Development mark.durham@leeds.gov.uk</p>

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>Safer routes to school, Kirkstall Brewery to LMU Civic Quarter Campus</p> <p>The report seeks approval to introduce a cycle route using a canal towpath and highways to encourage greater levels of walking and cycling. Approve the programme and the expenditure proposals to be funded from the Integrated Transport Parent Scheme.</p>	<p>Chief Highways Officer, Director of Resources</p>	<p>9/3/09</p>	<p>Ward Members will be consulted as part of the detailed development of the proposals post approval.</p>	<p>Design and Cost Report</p>	<p>Director of City Development andrew.hall@leeds.gov.uk</p>
<p>Highway Maintenance</p> <p>To approve the Local Transport Plan: Highway Maintenance Programme 2009/2010.</p>	<p>Chief Highways Officer</p>	<p>9/3/09</p>	<p>No consultation will be undertaken but Councillors will be informed of work to be done in their ward on this programme.</p>	<p>Report to Chief Highways Officer</p>	<p>Chief Highways Officer helen.franklin@leeds.gov.uk</p>

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>Pedestrian Crossing Review 2009 The report presents the findings of the 2008-09 review of pedestrian crossings, and recommends the provision of signalised points and other crossing facilities.</p>	Chief Highways Officer	9/3/09	Detailed consultation on schemes will be undertaken for each proposal.	Approval in Principle	Chief Highways Officer andrew.hall@leeds.gov.uk
<p>Access Measures for Disabled Pedestrians 2009/10 Agree funding for provision of disabled crossing facilities at identified locations. To link disabled people's residences with local facilities. Smaller schemes have been identified to fill gaps in provision to improve accessibility of the highways network.</p>	Chief Highways Officer	9/3/09	Detailed consultation on schemes will be undertaken for each proposal.	Design and Cost report	Chief Highways Officer andrew.hall@leeds.gov.uk
<p>A65 Quality Bus Initiative - Land Acquisition Authority to incur expenditure of up to £2.5 million to acquire lands necessary to construct the A65 QBI Scheme.</p>	Executive Board (Portfolio : Development and Regeneration)	1/4/09	Ongoing Consultation Public Inquiry held in October 2008.	The report to be issued to the decision maker with the agenda for the meeting.	Chief Highways Officer paul.russell@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Street Design Guide Approval of Supplementary Planning Document	Executive Board (Portfolio: Development and Regeneration)	1/4/09	Already carried out	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development
Temple Works Holbeck Leeds To consider proposals for increasing the Art Gallery capacity in Leeds and the future of Temple Works.	Executive Board (Portfolio: Development and Regeneration)	1/4/09	Ward Members and key stakeholders	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development jean.dent@leeds.gov.uk
A653 Dewsbury Road Bus Priority Measures, Ring Road Beeston Park Bus Land Permission to construct the scheme, subject to satisfactory funding arrangements being in place on return of tenders. The works are required to provide a quality bus corridor identified in the LTP and are an intrinsic part of the Yorkshire Bus Initiative.	Executive Board (Portfolio: Development and Regeneration)	1/4/09	Initial Member consultation has taken place.	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>Publication of Leeds Climate Change Strategy To approve the publication of the Leeds Climate Change Strategy: Vision for Action.</p>	<p>Executive Board (Portfolio: Development and Regeneration)</p>	<p>1/4/09</p>	<p>Significant consultation has already been undertaken as part of strategy development. This includes involvement of circa 100 organisations with development of consultation document. We received over 50 full consultation responses and over 40 individual comments.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of City Development george.munson@leeds.gov.uk</p>
<p>A639 Arla Landslip To approve expenditure necessary to make the carriageway safe and keep this important link open to traffic.</p>	<p>Executive Board (Portfolio: Development and Regeneration)</p>	<p>1/4/09</p>	<p>N/A</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of City Development</p>

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Capital Strategy and Asset Management Plan Approval of the Capital Strategy and Asset Management Plan	Executive Board (Portfolio: Development and Regeneration)	13/5/09		The report to be issued to the decision maker with the agenda for the meeting	Director of City Development john.ramsden@leeds.gov.uk
A647 Armley High Occupancy Vehicle (HOV) Lane Permission to undertake detailed design and implementation of HOV lane	Executive Board (Portfolio: Development and Regeneration)	17/6/09	Internal, and external consultation with Members, Public, Emergency Services and Metro.	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development oliver.priestley@leeds.gov.uk

NOTES

Key decisions are those executive decisions:

- which result in the authority incurring expenditure or making savings over £250,000 per annum, or
- are likely to have a significant effect on communities living or working in an area comprising two or more wards

<u>Executive Board Portfolios</u>	<u>Executive Member</u>
Central and Corporate	Councillor Richard Brett
Development and Regeneration	Councillor Andrew Carter
Environmental Services	Councillor Steve Smith
Neighbourhoods and Housing	Councillor John Leslie Carter
Leisure	Councillor John Procter
Children's Services	Councillor Stewart Golton
Learning	Councillor Richard Harker
Adult Health and Social Care	Councillor Peter Harrand
Leader of the Labour Group	Councillor Keith Wakefield
Leader of the Morley Borough Independent Group	Councillor Robert Finnigan
Advisory Member	Councillor Judith Blake

In cases where Key Decisions to be taken by the Executive Board are not included in the Plan, 5 days notice of the intention to take such decisions will be given by way of the agenda for the Executive Board meeting.

EXECUTIVE BOARD

FRIDAY, 13TH FEBRUARY, 2009

PRESENT: Councillor A Carter in the Chair

Councillors R Brett, J L Carter, R Finnigan,
S Golton, R Harker, P Harrand, J Procter,
S Smith and K Wakefield

Councillor J Blake – Non voting advisory member

DEVELOPMENT AND REGENERATION

185 The Former Royal Park Primary School

A report was submitted by the Director of City Development providing an update on the current position regarding the former Royal Park Primary School and outlining several options which would enable the matter to be progressed.

A supplementary report including an appendix subsequently confirmed as exempt at minute 186(e), under Access to Information Procedure Rule 10.4(3) had been circulated prior to the meeting providing details of an offer which had been made by the Muslim Association of Leeds 11 regarding the acquisition of the freehold of the former school. A letter from Headingley Ward Councillors and a petition submitted by a representative of the Royal Park Community Consortium was also tabled at the meeting.

RESOLVED – That the report be withdrawn, with a further report being submitted to the Board at the earliest opportunity following respective meetings being held with both the Muslim Association of Leeds 11 and the Royal Park Community Consortium.

186 Exclusion of the Public

RESOLVED – That the public be excluded from the meeting during consideration of the following parts of the agenda designated exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:

- (a) Appendix 2 to the report referred to in minute 193 under the terms of Access to Information Procedure Rule 10.4(3) and on the grounds that this information is not publicly available from the statutory registers of information kept in respect of certain companies or charities. It is considered that since this information was obtained through one to one negotiations for the purchase of the land/property referred to then it is not in the public interest to disclose this information at this point in time. Also, the release of such information would or would be likely to prejudice the Council's commercial interests in relation to and

Draft minutes to be approved at the meeting
to be held on Wednesday, 4th March, 2009

undermine its attempts to acquire by agreement similar properties in the locality in that owners of other similar properties would be aware about the nature and level of consideration which may prove acceptable to the Council. It is considered that whilst there may be a public interest in disclosure, much of this information will be available from the Land Registry following completion of the purchases and consequently the public interest in maintaining the exemption outweighs the public interest in disclosing this information at this point in time.

- (b) Annex 2 to the report referred to in minute 197 under the terms of Access to Information Procedure Rule 10.4(1) and (2) and on the grounds that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because Education Leeds has a duty to secure improvement and increased confidence in the schools concerned and this would be adversely affected by the disclosure of the information.
- (c) Annex 2 to the report referred to in minute 198 under the terms of Access to Information Procedure Rule 10.4(1) and (2) and on the grounds that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because Education Leeds has a duty to secure improvement and increased confidence in the schools concerned and this would be adversely affected by the disclosure of the information.
- (d) Appendices 1, 2 and 3 to the report referred to in minute 205 under the terms of Access to Information Procedure Rules 10.4(3) and on the grounds that this information is not publicly available from the statutory registers of information kept in respect of certain companies or charities. It is considered that since this information was obtained through one to one negotiations for the transfer of assets then it is not in the public interest to disclose this information at this point in time as it could undermine this method of negotiation and affect the integrity of transfer of assets by this process. Also it is considered that the release of such information would or would be likely to prejudice the Council's commercial interests in relation other similar asset transfers in that prospective transferees of other similar assets about the nature and level of consideration which may prove acceptable to the Council. It is considered that whilst there may be a public interest in disclosure, much of this information will be available from the Land Registry following completion of the purchases and consequently the public interest in maintaining the exemption outweighs the public interest in disclosing this information at this point in time.
- (e) The appendix to the supplementary report referred to in minute 185 under the terms of Access to Information Procedure Rule 10.4(3) and on the grounds that the information relates to the financial or business affairs of a particular charitable organisation and of the Council. The information is not publicly available from the statutory registers of

information kept in respect of certain companies and charities. It is considered that since the information was obtained through one to one negotiations for the disposal of the property then it is not in the public interest to disclose the information at this point in time as it could undermine this method of negotiation and affect the integrity of disposing of property/land by this process. Also it is considered that the release of such information would or would be likely to prejudice the Council's commercial interests in relation to this or other similar transactions in that prospective purchasers of this or other similar properties would have information about the nature and level of consideration which may prove acceptable to the Council. It is considered that whilst there may be public interest in disclosure, much of this information will be publicly available from the Land Registry following completion of any transaction and consequently the public interest in maintaining the exemption outweighs the public interest in disclosing the information at this point in time.

- (f) Appendix 1 and Schedule 1 to the report referred to in minute 206 under the terms of Access to Information Procedure Rule 10.4(3) and on the grounds that the public interest in maintaining the exemption on the information contained within Appendix 1 and Schedule 1 of the report which relates to the proposals to progress design proposals for the proposed arena development, the adoption of the contractor procurement strategy, the implementation of the project management arrangements and the proposed legal agreement outweighs the public interest in disclosing the information, as to do so would prejudice the ongoing negotiations and hence the cost to the Council of developing the arena.

187 Declaration of Interests

Councillors A Carter, Brett and J L Carter all declared personal interests in the items relating to Support for Affordable Housing and Regeneration Priorities (minute 193) and Affordable Housing Strategic Partnership Pump Priming for Decanting and Demolition (minute 194) due to their respective positions on the Affordable Housing Strategic Partnership Board.

188 Minutes

RESOLVED – That the minutes of the meeting held on 14th January 2009 be approved as a correct record.

CENTRAL AND CORPORATE

189 Council Budget 2009/2010 and Capital Programme

The Board extended its thanks to all those involved in compiling the 2009/10 budget.

(A) Revenue Budget 2009/10 and Council Tax 2009/10

The Director of Resources submitted a report on the Council's budget for 2009/10 following detailed consideration of service requirements and taking account of the Local Government Finance Settlement, the

Council's Financial Plan and the current economic climate. The report indicated that the budget would result in a Band D Council Tax of £1,095.61.

RESOLVED –

- (i) That Council be recommended to approve the Revenue Budget for 2009/10 totalling £556,808,000, as detailed and explained in the submitted report and accompanying papers, including a 2.9% increase in the Leeds element of the Council Tax.
- (ii) That with respect to the Housing Revenue Account, Council be recommended to:
 - (a) approve the budget at the average rent increase figure of 6.2%;
 - (b) increase the charges for garage rents to £5.89 per week;
 - (c) depool service charges in 2009/10, but increase them in line with the average rent rises;
 - (d) abolish the Residential Housing Officer service charge to tenants in the East North East and Aire Valley ALMO areas for 2009/10 onwards.
- (iii) That Council be recommended to approve the proposed revisions to the Budget and Policy Framework rules as detailed in Appendix 3 to the submitted report

(B) Capital Programme 2008-2012

The Director of Resources submitted a report setting out the updated capital programme for 2008-2012.

RESOLVED -

- (i) That the following be recommended to Council:
 - (a) That the capital programme, as attached to the submitted report be approved, and that the list of schemes shown at Appendix H to the report be reserved until additional resources become available;
 - (b) That Executive Board be authorised to approve in year amendments to the capital programme including transfers from and to the reserved programme in accordance with Financial Procedure Rules;
 - (c) That the updated capital approval delegations in Financial Procedure Rules as shown in Appendix I to the report be approved;
 - (d) That the Minimum Revenue Provision policy for 2008/09 be amended as set out in paragraph 5.3.2 of the report;
 - (e) That the proposed Minimum Revenue Provision policies for 2009/10, as set out in paragraph 5.3.3 and explained in Appendix G to the report be approved.

- (ii) That the list of land and property sites shown in Appendix F to the report be disposed of to generate capital receipts to support the capital programme;
- (iii) That the Director of Resources be authorised to manage, monitor and control scheme progress and commitments to ensure that the programme is affordable.

(C) Treasury Management Strategy 2009/10

The Director of Resources submitted the proposed Treasury Management Strategy for 2009/10 and provided an update on the implementation of the 2008/09 strategy.

RESOLVED –

- (i) That the initial treasury strategy for 2009/10, as set out in section 3.3 of the report be approved, and that the review of the 2008/09 strategy and operations, as set out in sections 3.1 and 3.2 of the report be noted;
- (ii) That Council be recommended to set the borrowing limits for 2008/09, 2009/10, 2010/11 and 2011/12 as detailed in section 3.4 of the report;
- (iii) That Council be recommended to set the treasury management indicators for 2008/09, 2009/10, 2010/11 and 2011/12 as detailed in section 3.5 of the report;
- (iv) That Council be recommended to set the investment limits for 2008/09, 2009/10, 2010/11 and 2011/12 as detailed in section 3.6 of the report;
- (v) That Council be recommended to reaffirm the Treasury Management Policy Statement and to note the amendments to section 7 of the statement entitled “Approved Instruments and Organisations for Investments” as detailed at appendix C to the report.

(The matters referred to in parts A(i), A(ii)(a) to A(ii)(d), A(iii), B(i)(a) to B(i)(e) and C(ii), (iii), (iv) and (v) of this minute being matters reserved to Council were not eligible for Call In)

(Under the provisions of Council Procedure Rule 16.5 Councillor Wakefield required it to be recorded that he abstained from voting on the decisions contained in this minute)

190 Financial Health Monitoring 2008/09 - Third Quarter Report

The Director of Resources submitted a report setting out the Council’s financial health position for 2008/09 after nine months of the financial year, in respect of the revenue expenditure and income to date compared to the approved budget, the projected year end position and proposed actions to work towards achieving a balanced budget by the year end. In addition, the report also highlighted the position regarding other key financial indicators including the Housing Revenue Account.

RESOLVED –

- (i) That the projected financial position of the authority after nine months of the financial year be noted;
- (ii) That the release of £1,450,000 earmarked for the Affordable Housing scheme and the purchase of 10 HRA properties within the EASEL regeneration area be approved.

DEVELOPMENT AND REGENERATION

191 Leeds Flood Alleviation Scheme: Design Vision and Guide

The Chief Highways Officer submitted a report presenting for comment the latest version of the Leeds Flood Alleviation Scheme Design Vision and Guide and seeking authorisation for the document's use in joint public consultations which would be undertaken in conjunction with the Environment Agency (EA) in Spring 2009.

The report was accompanied by a joint presentation from the Chief Highways Officer and Martin Slater of the Environment Agency outlining the key issues to the Board.

RESOLVED –

- (i) That the progress made on a Flood Alleviation Scheme for Leeds be noted;
- (ii) That the latest version of the Design Vision and Guide for the Leeds Flood Alleviation Scheme be noted;
- (iii) That the continuing development and refinement of the Design Vision and Guide document be approved and that participation in a comprehensive public consultation exercise to be undertaken in conjunction with the Environment Agency in Spring 2009 be approved;
- (iv) That the Environment Agency be requested to continue exploring the feasibility of a hybrid flood defence scheme for Leeds, comprising upstream storage facilities within the scheme, in order to lower the height of the raised 'flood defences' in the City Centre.

NEIGHBOURHOODS AND HOUSING

192 EASEL Regeneration Planning

Further to minute 120, 5th November 2008, the Director of Environment and Neighbourhoods submitted a report setting out the regeneration context, strategy and programme for the East and South East Leeds (EASEL) regeneration initiative. The report also provided an update on the delivery of the project to date which included key areas of activity, current projects and identification of recent and current investment into the EASEL area, including the contributions of partners to the key regenerative outcomes of the programme.

RESOLVED – That the approach to regeneration investment being taken in support of the EASEL initiative be noted.

193 Support for Affordable Housing and Regeneration Priorities

The Director of Environment and Neighbourhoods submitted a report providing details of proposals to support the Council's affordable housing and regeneration priorities in response to current economic conditions, and sought approval to incur expenditure of £2,368,000 to support the EASEL initiative and enable the Council to buy twenty houses on the EASEL phase one sites to be used as social and intermediate rented homes.

Following consideration of Appendix 2 to the report designated as exempt under Access to Information Procedure Rule 10.4(3) which was considered in private at the conclusion of the meeting it was

RESOLVED –

- (i) That the priorities for affordable housing and regeneration be supported and that the Director of Environment and Neighbourhoods be authorised to negotiate an appropriate support package with the HCA and to report details of the result of those discussions to Executive Board in June 2009;
- (ii) That the purchase of twenty units, as outlined within the report be approved, that the responsibility for completing the purchase agreements for the twenty units be delegated to the Director of Environment and Neighbourhoods, the Director of City Development and the Assistant Chief Executive (Corporate Governance) within the funding approved in the submitted report;
- (iii) That the use of £2,368,000 of Council funding as outlined in the submitted report, including the release of £500,000 from HRA Reserves be approved, with the funding from the HRA Reserves being injected into the capital programme through the report of the Director of Resources entitled, 'Capital Programme 2008-2012' considered earlier in the meeting;
- (iv) That the expenditure of £2,368,000 for the acquisition of the units on this scheme to support the EASEL phase one sites and the promotion of the economic, social and environmental wellbeing of the EASEL area be authorised;
- (v) That the findings of the Scrutiny Board (Environment and Neighbourhoods) inquiry entitled 'Housing Lettings Pressures' be circulated to Executive Board members for information.

194 Affordable Housing Strategic Partnership - Decanting and Demolition Scheme

The Director of Environment and Neighbourhoods submitted a report outlining the options for the Affordable Housing Strategic Partnership (AHSP) to undertake demolition and decanting on sites which formed part of the 87 acres ring fenced for the provision of affordable housing, and sought approval to inject into the capital programme and requested authority to spend £3,784,000 to fund the decanting and demolition costs associated with clearing sites on Housing Revenue Account (HRA) land for use in the Environment and Neighbourhood AHSP programme.

RESOLVED –

- (i) That expenditure of £3,784,000 to fund the demolition/decanting programme and fees for the period April 2009 to March 2011 be approved;
- (ii) That officers be instructed to bring an annual update report back to Executive Board detailing the progress of the scheme.

195 Waiving of Planning Contributions on 100% Affordable Housing Schemes

The Director of Environment and Neighbourhoods and the Director of City Development submitted a joint report outlining proposals regarding the introduction of a waiver of the planning contributions for greenspace on schemes below 50 units which were funded via the 2008/2011 HCA National Affordable Housing Programme and which would provide 100% affordable housing in accordance with the Council's priorities.

RESOLVED –

- (i) That the usual contribution requested for greenspace be waived on schemes which are below 50 units and which will provide 100% affordable housing (in accordance with the planning definition of affordable housing), subject to the individual merits of each scheme being given due consideration;
- (ii) That the resolution detailed at (i) be applied to schemes which are grant funded via the HCA in the 2008/2011 National Affordable Programme;
- (iii) That the submitted report be forwarded to the Plans Panels for information;
- (iv) That the policy be reviewed in 12 months time.

CHILDREN'S SERVICES

196 Proposed Changes to the Council's Policy for the Provision of 16+ Transport

The Chief Executive of Education Leeds submitted a report presenting proposals to undertake a consultation exercise regarding the provision of Home to School/College transport for those 16 years or older.

RESOLVED –

- (i) That the commencement of a consultation process from the 23rd February 2009 and ending on the 3rd April 2009 on the proposal to withdraw discretionary provision of Home to School/College transport for those 16 years or older be approved;
- (ii) That a further report on the outcome of the consultation process be submitted to the Executive Board in May 2009.

197 Annual Standards Report - Primary Schools

The Chief Executive of Education Leeds submitted a report providing an overview of the performance of primary schools at the end of 2007/08, as demonstrated through statutory national testing and teacher assessment.

The report outlined the actions taken by Education Leeds to fulfil its responsibilities to the Board and schools and summarised some of the current key challenges and priorities faced by primary schools.

Following consideration of Annex 2 to the report designated as exempt under Access to Information Procedure Rule 10.4(1) and (2) which was considered in private at the conclusion of the meeting it was

RESOLVED – That the progress which has been made in recent years, in addition to the key issues and challenges which are currently being addressed be noted.

198 Annual Standards Report - Secondary Schools

The Chief Executive of Education Leeds submitted a report providing a summary of the progress which had been made in secondary school improvement in Leeds during the past year, a commentary on the successful strategies which had been implemented and an overview of the challenges for further improvement which lay ahead. The report also provided a summary of the outcome of recent OfSTED inspections, progress in schools with focused and extended partnerships, and details of trends of improvement for key indicators including priority groups.

Following consideration of annex 2 to the report designated as exempt under Access to Information Procedure Rule 10.4(1) and (2), which was considered in private at the conclusion of the meeting it was

RESOLVED –

- (i) That the progress which has been made in recent years, in addition to the key issues and challenges which are currently being addressed be noted;
- (ii) That a report be submitted to a future meeting of the Board outlining the actions being taken to improve the educational attainment levels of Looked After Children.

LEISURE

199 Leeds Public Rights of Way Improvement Plan 2009-2017

Further to minute 231, 14th May 2008, the Director of City Development submitted a report presenting for approval the final Rights of Way Improvement Plan (ROWIP) following the conclusion of the 12 week statutory consultation period which had been undertaken.

Officers undertook to ensure that relevant Ward based maps detailing the Rights of Way network were made to be available to Ward Members.

RESOLVED –

- (i) That the contents of the report, including the Rights of Way Improvement Plan, the Executive Summary and Action Plan, as appended to the report, be noted;

- (ii) That the Leeds Rights of Way Improvement Plan for 2009-2017 be approved.

200 Parks and Green Space Strategy

The Director of City Development submitted a report presenting for endorsement the Council's Parks and Greenspace Strategy, following the conclusion of a comprehensive consultation process.

RESOLVED – That the Council's Parks and Greenspace Strategy be endorsed.

201 City Centre Park

The Director of City Development submitted a report advising of the progress which had been made on the proposals for a City Centre Park, specifically with regard to the medium and long term objectives identified which could be developed further through feasibility work, in order to enable more specific proposals to be submitted to a future meeting of the Board.

RESOLVED –

- (i) That the contents of the report be noted;
- (ii) That the implementation of the feasibility works required to explore the development of a new green space at Sovereign Street, which will require the allocation of £50,000 from the Council's revenue contingency be agreed;
- (iii) That the preparation of a Planning and Development Brief for the Sovereign Street site be agreed;
- (iv) That officers be authorised to undertake consultation with key stakeholders in the city centre in order to inform any further proposals which are brought back to Executive Board for consideration;
- (v) That officers report back to Executive Board following the outcome of the feasibility work and the consultations undertaken, including the outcome of any work undertaken in parallel on the provision of a new bus station;
- (vi) That work be undertaken on the land assembly and land use planning issues associated with the development of a new green space to the south of the River Aire, and that officers report back on the outcome of this work to the Board;
- (vii) That the provision for a major city centre park to the south of the city centre be included within the City Centre Action Plan;
- (viii) That a Supplementary Planning Document regarding contributions toward City Centre public realm be prepared;
- (ix) That a further report outlining potential options for funding be presented to a future meeting of the Board.

ADULT HEALTH AND SOCIAL CARE

202 Design and Cost Report - Department of Health Extra Care Housing Fund Bid: 2008 - 2010

The Director of Adult Social Care submitted a report introducing the capital scheme and seeking authority to spend the £1,845,000 which had been injected into the Capital Programme in November 2008.

RESOLVED –

- (i) That authority be given to spend the £1,845,000 in order to allow payment of the grant to Methodist Homes when instalments of the grant are received from the Department of Health;
- (ii) That the Project Brief, as presented within the submitted report be approved.

203 Income Review for Community Care Services

Further to minute 17, 11th June 2008, the Director of Adult Social Care submitted a report presenting the outcomes from the review of income for non-residential adult social care services following conclusion of a consultation exercise and recommending changes with respect to service user contributions.

RESOLVED –

- (i) That the outcomes of the consultation and the way in which they have been addressed as set out in section 7 of the submitted report be noted;
- (ii) That the outcomes of the equality impact assessment and the way in which they have been addressed as set out in section 8.2 of the report be noted;
- (iii) That the Charging and Contributions Policy Framework as set out at appendix 2 to the report be approved;
- (iv) That changes to service user contributions, as set out in sections 10.10, 10.11, 11.2, 11.4 and 11.5 of the report be approved;
- (v) That a summary document be prepared for service users outlining the service user contributions as detailed in section 11.8 of the report;
- (vi) That officers be requested to carry out additional work on carers support services and the community support enablement service, as outlined in sections 10.12 to 10.14 of the report and submit a further report to Members as soon as possible;
- (vii) That further reports be brought to Executive Board on any implications of implementing personalisation on the principles and detail of service user contributions, as set out in the report.

(Under the provisions of Council Procedure Rule 16.5 Councillor Wakefield required it to be recorded that he abstained from voting on the decisions contained in this minute)

DEVELOPMENT AND REGENERATION

204 City Centre Vision - One Year On

The Director of City Development submitted a report providing an update on the progress which had been made in achieving the City Centre Vision, as developed at the City Centre Vision conference in January 2008.

The Board discussed the possibility of holding a further event to consider some of the key themes detailed within the report.

RESOLVED –

- (i) That the progress achieved in delivering the City Centre Vision, as detailed within the submitted report, be noted;
- (ii) That a report be submitted to a future meeting of the Board outlining the options available with respect to the regeneration of Upper Briggate.

205 School Partnership Trust, Garforth

Further to minute 151, 23rd January 2008, a joint report was submitted by the Chief Asset Management Officer and the Assistant Chief Executive (Corporate Governance) providing an update on the current position with respect of the terms approved by Executive Board on 23rd January 2008 for the transfer of relevant land and buildings at Garforth to the School Partnership Trust. As it had not been possible to agree the transfer terms in a form approved by Executive Board in January 2008, the report provided options for possible ways forward.

Following consideration of appendices 1, 2 and 3 to the report designated as exempt under Access to Information Procedure Rule 10.4(3) which were considered in private at the conclusion of the meeting it was

RESOLVED –

- (i) That the contents of the report be noted;
- (ii) That the terms of the Side Letter, as detailed in confidential appendix 1 to the report be approved;
- (iii) That the Chief Officer (Legal Licensing and Registration) be authorised to:-
 - negotiate terms in the Transfer Agreement – sufficient to protect the Council's position on any future disposal of assets by the Trust, or
 - if this cannot be achieved, to refer the matter to the Schools Adjudicator for determination;
- (iv) That the risks around school asset transfer, as outlined within confidential appendix 2 to the report, and the action being taken in relation to this, be noted;
- (v) That the investigations currently being undertaken into the ways in which the Council can address the issues arising from school asset transfer be continued as a priority, and that both the LGA and Core Cities be consulted on how they are addressing such matters.

206 Leeds Arena - Proposed Project Delivery/Management Arrangements

Further to minute 133, 5th November 2008, the Director of City Development submitted a report on the progress made in acquiring the site of the Brunswick Building from Leeds Metropolitan University and providing a summary of the current position relating to the conclusion of a legal agreement to facilitate the development of the arena.

Following consideration of appendix 1 and schedule 1 to the report designated as exempt under Access to Information Procedure Rule 10.4(3) which were considered in private at the conclusion of the meeting it was

RESOLVED –

- (i) That the procurement strategy for the design team and the retention of consultants to progress the design proposals for the arena development be approved;
- (ii) That the Director of City Development under the Council's scheme of delegation be authorised to determine the preferred form of construction contractor procurement;
- (iii) That the acquisition of the site of the Brunswick Building from Leeds Metropolitan University be noted;
- (iv) That the progress made in concluding the legal agreement to facilitate the development of the arena be noted;
- (v) That the project management arrangements for the arena development be noted.

(The matters referred to in this minute were not eligible for Call In on the basis that Executive Board at its meeting on 5th November 2008 took the decision to lead on the development of the arena, to appoint a design team and contractor and to determine the project management arrangements for the delivery of the project, and instructed officers to report back on the proposed delivery mechanism. The resolutions contained within this minute were consistent with decisions taken by Executive Board on 5th November 2008)

DATE OF PUBLICATION: 17TH FEBRUARY 2009
LAST DATE FOR CALL IN: 24TH FEBRUARY 2009 (5.00 PM)

(Scrutiny Support will notify Directors of any items called in by 12 noon on 25th February 2009)

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